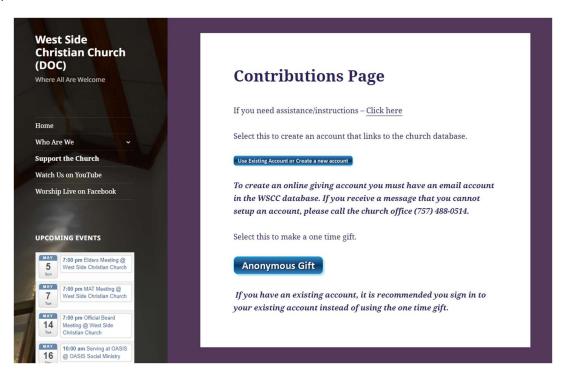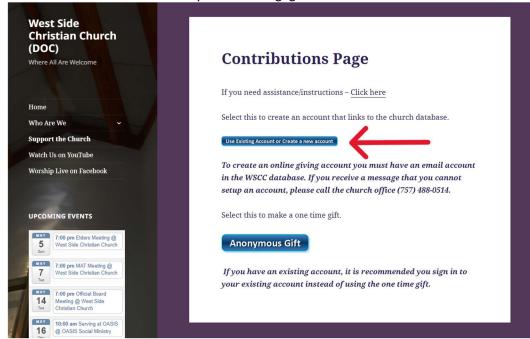# Using a West Side Christian Church Online Giving Account
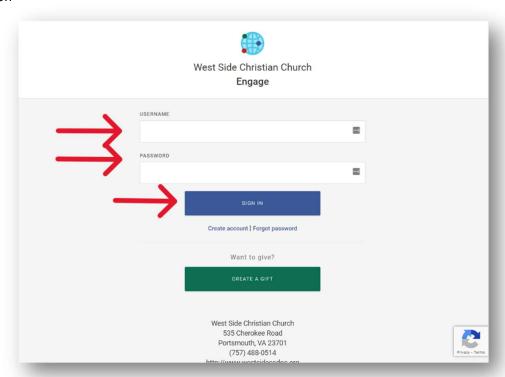
Navigate to the West Side Christian Church Contribution Page website (https://wscc-doc.church/giving-page/) and follow steps below:
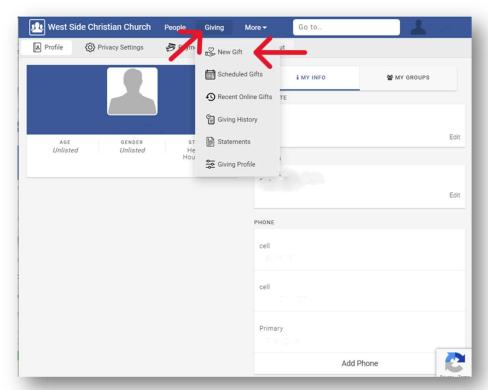

1. From the West Side Christian Church online giving page, click on the "**Use Existing Account or Create a new account**" button. This link will take you to the Engage Portal.
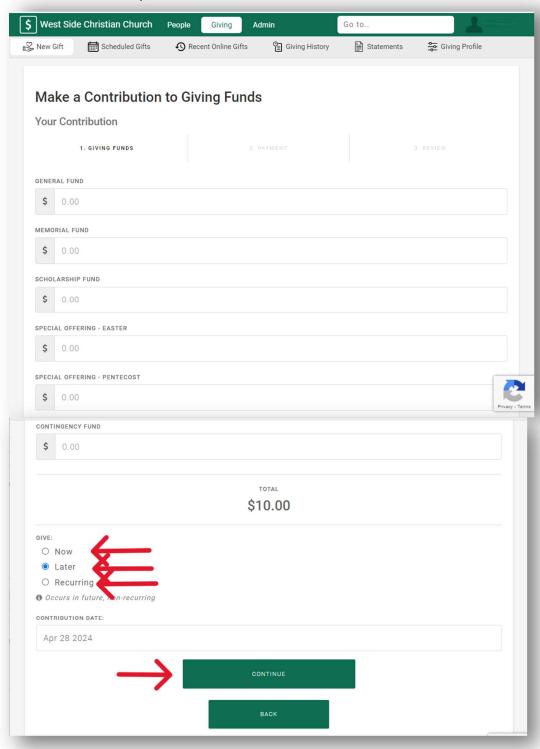
2. On the Engage Log in page, enter your Username and password and then click on the blue "**SIGN IN**" button
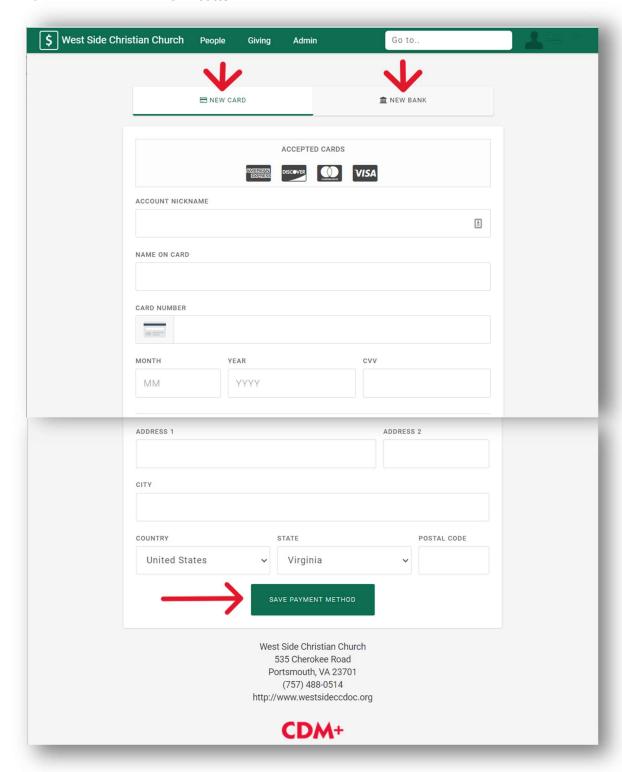

3. On the Profile page, click on the "**Giving**" menu and then click on "**New Gift**" from the pull-down menu.

4. Enter the amount of the contribution into the desired Giving Fund(s). Scroll to the bottom of the page and select either **Now**, **Later** or **Recurring**.
   a. If you select **Now**, Click the Green "**CONTINUE**" button.
   b. If you select **Later**, enter the **CONTRIBUTION DATE** and Click the Green "**CONTINUE**" button.
   c. If you select **Recurring**, select the **RECURRENCE** interval and enter the **START DATE**. If you want it to continue indefinitely, select **RECUR INDEFINITELY**. Click the Green "**CONTINUE**" button.
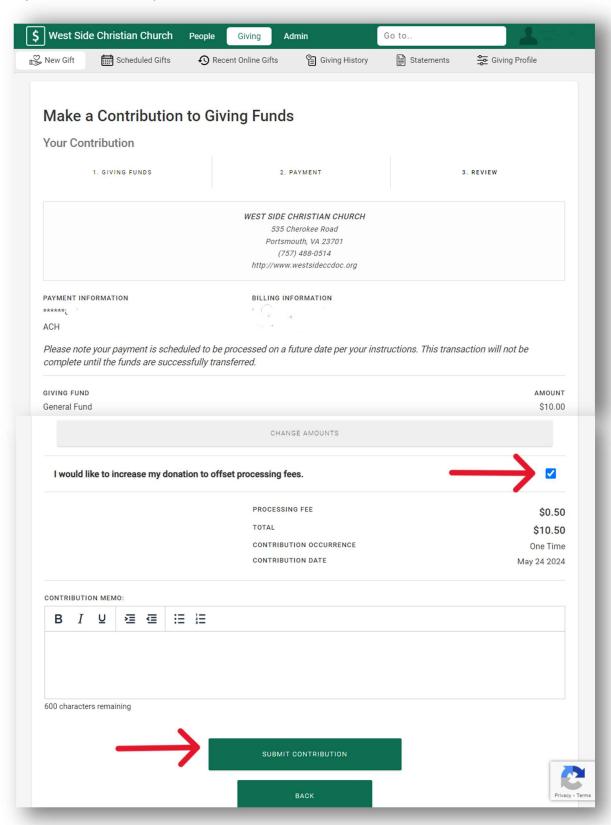
5. Select payment method, Credit Card or Bank. Enter the information for the account where the funds for the gift will come from. If needed, complete your Name and Address Information. Click on the green "**SAVE PAYMENT METHOD**" button.

7. Confirm the contribution information. If you want to increase your donation to offset the processing fee, select the block next to "**I would like to increase my donation to offset processing fees**". Then, click on the green "**SUBMIT CONTRIBUTION**" button.

Note: Fee for Credit Card transactions are approximately 3% of the transaction amount and transfer of funds from a bank is $0.89 per transaction.

8. Click OK to submit gift.

Submit Gift

Click OK to submit gift.

Cancel   OK